



EXTERNAL JOB ADVERTISEMENT

The National Forestry Authority (NFA) is a Government agency established under the National Forestry and Tree Planting Act, 2003 as a corporate body responsible for sustainable development and management of Central Forest Reserves (CFRs) and provision of technical support to stakeholders in the forestry sub-sector. NFA's vision is "A sufficiently forested, ecologically stable and economically prosperous Uganda", while its Mission is "To manage Central Forest Reserves on a sustainable basis and to supply high quality forestry-related products and services to Government, local communities and the private sector".

NFA seeks to recruit qualified Ugandans to fill the following position.

POSITION: INTERNAL AUDIT MANAGER (1 POSITION)
Reports to: Audit Committee of the Board/Executive Director
Duty Station: Headquarters, Kampala
Salary: NFA 3
Terms of employment: Three (3) years contract (Renewable)

Job summary: To review the systems established to ensure compliance with statutory requirements and regulations.

Duties and responsibilities

- Develop and or implement an audit policy and plan according to international, national and NFA audit and accounting standards.
- Ensure that the Executive Director and Board of Directors are aware of activities which should be subjected to internal audit.
- Review and appraise the adequacy and effectiveness of the systems of internal controls and giving an opinion of findings to the management and audit committee of board or full board as the case may be.
- Appraise the relevancy, reliability and integrity of management, financial and operating data and reports
- Review the system established to ensure compliance with statutory requirements and regulations.
- Review means of safeguarding assets and verifying their existence.
- Appraise the economy, efficiency and effectiveness with which resources are employed.
- Assess the adequacy of established systems and procedures.

- Ensure that organizational financial guidelines are followed.
- Provide high level advice to other officers on matters of financial management and accountability.
- Determine audit priorities, work plans, staff allocation and other operational arrangements
- Conduct special assignments and investigations on behalf of the board of directors and management into any matter affecting priority, interests and operating efficiency of National Forestry Authority.

Qualifications, work experience, abilities and personal attributes:

- Must have a B.COM (Accounting) or BBA (Accounting) degree from a reputable University
- Must possess professional qualifications in ACCA,CPA,CIA
- Must have at least 5 years' experience working in an audit environment especially in a commercially business oriented environment three(3) of which must be at middle management level
- Should be highly computer literate.

Criteria for application

Interested candidates who meet the above requirements, should submit their applications, certified copies of academic certificates, transcripts and curriculum vitae giving full details of applicants' education, qualifications, experience (with evidence), present salary, three referees with their full postal address, e-mail and telephone contacts as well as the candidate's full address and e-mail to the address below not later than close of business on **20th September 2018.**

Only short listed candidates will be contacted. Any form of lobbying will lead to automatic disqualification.

NFA is an equal opportunity employer.

Applications should be addressed to:

**The Executive Director
National Forestry Authority
Plot10/20 Spring Road, Bugolobi
P.O. Box 70863, Kampala-Uganda
Tel: 0312 - 264035/6; 0414 -360400**